

# SELECT COMMITTEE REVIEW PLAN

Overview and Scrutiny



## 2023/24 DRAFT BUDGET SCRUTINY

**Raised by -** Councillor Penberthy

**Date -** 6 December 2022

### Purpose of Review

All Councils are in, and will continue to be in, an extremely challenging position with respect to their finances. The impact of funding reductions will profoundly affect the way local services are delivered over the medium to long term and it is important that scrutiny focuses on longer term outcomes not just short term savings.

This Select Committee will consider whether the Cabinet has an effective plan for the implementation of a reduced budget for the next financial year and any steps that the council is taking to respond to the financial situation over the next eighteen months using this as an opportunity to test assumptions, examine risks and challenge priorities.

### Select Committee Membership

This Select Committee will consist of thirteen members in line with proportionality. On current proportionality the make-up of the committee will be -

- Six Conservative Group members
- Five Labour Group Members
- One Green Group Member
- One Independent Alliance Member

Group whips will be invited to make nominations ahead of the scrutiny sessions with the expectation that all Scrutiny Chairs will be included in the allocation.

### Process

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| Methodology/Approach | <p>The review of the budget will take place over two days and will be structured around the responsibilities of individual Cabinet members as outlined in the Leader's scheme of delegation.</p> <p>The committee will consider the response to challenges faced by the authority including but not limited to –</p> <p><b>The 'core services' offer.</b></p> <ul style="list-style-type: none"> <li>• The statutory offer to local people, to include the financial consequences of any changes to services and the financial and social risk factors alongside the impact on partners.</li> </ul> <p><b>How services are being redesigned to reflect local demand within a constrained financial envelope.</b></p> <ul style="list-style-type: none"> <li>• Seeking an understanding of demand and the level of provision required to meet that need.</li> </ul> |
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**Partnership and confederation.**

- How joint commissioning, contracting and partnerships arrangements are benefitting the authority.

**Entrepreneurialism and commercialisation.**

- How new opportunities for income are being explored through commercial, entrepreneurial approaches.

**Budget Scrutiny Schedule****Day 1 – 24 January 2023**

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|----------------|--|--|
| 9.30 –<br>9.45 | <b>Welcome</b> <ul style="list-style-type: none"> <li>• Apologies and Substitutions</li> <li>• Declarations of Interest</li> <li>• Chair’s Urgent Business</li> <li>• Draft Aims and Objectives</li> </ul>   | Chair  |
| 09.45          | <b>Leader of the Council</b> <ul style="list-style-type: none"> <li>• The overview of the Council and its resources (to include lobbying / communications)</li> <li>• 2023/24 Revenue and Capital Budget</li> <li>• The Corporate Plan</li> <li>• Designs for the future purpose, functions, shape and size of the organisation</li> <li>• Transformation and Change Oversight</li> <li>• Human Resources, Organisational Development and trade Union liaison</li> <li>• Digital Transformation</li> <li>• Performance management</li> </ul> | <b>Cllr Richard Bingley</b><br><b>Cllr Mark Shayer</b> <ul style="list-style-type: none"> <li>• Tracey Lee</li> <li>• Andy Ralphs</li> <li>• David Northey</li> <li>• Kim Brown</li> </ul> |
| 11.15          | Break  |  |
| 11.30          | <b>Deputy Leader and Finance and Economy</b> <ul style="list-style-type: none"> <li>• Economy and Enterprise including Freeport</li> <li>• Strategic and commercial projects</li> <li>• Corporate property</li> <li>• Municipal enterprise / Family of Companies</li> </ul>  | <b>Cllr Mark Shayer</b> <ul style="list-style-type: none"> <li>• Anthony Payne</li> <li>• David Draffan MBE</li> <li>• Finance Business Partner</li> </ul>                                 |
| 12.30          | Lunch  |  |
| 1.30           | <b>Cabinet Member for Education, Skills and Children and Young People</b> <ul style="list-style-type: none"> <li>• Children’s Social Care / Children in Care / Children in Need</li> <li>• Early Years</li> <li>• Schools</li> </ul>   | <b>Cllr Charlotte Carlyle</b> <ul style="list-style-type: none"> <li>• Sharon Muldoon</li> <li>• Jane Anstis</li> </ul>  |

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|                                | <ul style="list-style-type: none"> <li>• Post 16 – Education and training</li> <li>• Skills and Employability</li> <li>• Adult Education</li> <li>• Youth Services</li> </ul>  | <ul style="list-style-type: none"> <li>• Finance Business Partner</li> </ul>   |
| 2.30                           | Break  |  |
| 2.45                           | <b>Cabinet Member for Health and Adult Social Care</b> <ul style="list-style-type: none"> <li>• Health and Wellbeing hubs investment programme</li> <li>• Older people's services</li> <li>• Market Sufficiency</li> <li>• Fair Cost of Care – Impact of ASC reform</li> <li>• Mental Health services</li> <li>• Physical disability services</li> <li>• Drug &amp; Alcohol services</li> <li>• Public Health Funding</li> </ul> | <b>Cllr Dr Mahony</b> <ul style="list-style-type: none"> <li>• Anna Coles</li> <li>• Ruth Harrell</li> <li>• Finance Business Partner</li> </ul>                                 |
| 3.45                           | Reflections on day one   |  |
| <b>Day 2 – 25 January 2023</b> |  |  |
| 09.30                          | <b>Cabinet Member for Strategic Planning, Homes &amp; Communities</b> <ul style="list-style-type: none"> <li>• Homelessness</li> <li>• Plan for Homes and associated initiatives</li> <li>• Tackling poverty and Child Poverty</li> <li>• Council discretionary welfare funds</li> </ul>   | <b>Cllr Rebecca Smith</b> <ul style="list-style-type: none"> <li>• Paul Barnard</li> <li>• Giles Perritt</li> <li>• Matt Garrett</li> </ul>                                      |
| 10.30                          | Break  |  |
| 10.45                          | <b>Cabinet Member for Climate Change and Governance</b> <ul style="list-style-type: none"> <li>• Plymouth Net Zero 2030 to include Climate Emergency Investment Fund</li> <li>• Legal and Elections</li> <li>• Democracy and Governance</li> <li>• Civil Protection and resilience</li> </ul>  | <b>Cllr James Stoneman</b> <ul style="list-style-type: none"> <li>• Paul Barnard</li> <li>• Ruth Harrell</li> <li>• Giles Perritt</li> <li>• Finance Business Partner</li> </ul> |
| 11.45                          | Break  |  |
| 12.00                          | <b>Cabinet Member for Customer Services, Culture, Leisure and Sport</b> <ul style="list-style-type: none"> <li>• Customer services</li> <li>• Community engagement</li> <li>• Library service</li> <li>• Events, Culture, heritage and museums (Including Mount Edgcumbe)</li> <li>• Community use of Council assets</li> </ul>  | <b>Cllr Pat Patel</b> <ul style="list-style-type: none"> <li>• Andy Ralphs</li> <li>• David Draffan MBE</li> <li>• Finance Business Partner</li> </ul>                           |

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|                                 | 1.00  | Lunch   |  |
|                                 | 2.00  | <b>Cabinet Member for Transport</b> <ul style="list-style-type: none"> <li>• Public transport</li> <li>• Active travel</li> <li>• Community transport</li> <li>• Concessionary fares and non-commercial routes</li> <li>• Parking</li> <li>• Strategic and regional transport</li> <li>• Flood risk management</li> <li>• City Centre public realm and infrastructure delivery</li> <li>• Highways operations and maintenance</li> <li>• Marine services</li> </ul> | <b>Cllr Jonathan Drean</b> <ul style="list-style-type: none"> <li>• Anthony Payne</li> <li>• Paul Barnard</li> <li>• Finance Business Partner</li> </ul>   |
|                                 | 3.30  | Break   |  |
|                                 | 3.45  | <b>Cabinet Member for Environment and Street Scene</b> <ul style="list-style-type: none"> <li>• Street cleaning</li> <li>• Commercial and domestic waste management (&amp; Garden Waste)</li> <li>• Green Estate Management</li> <li>• Environmental enforcement</li> <li>• Recycling</li> </ul>  | <b>Cllr Bill Wakeham</b> <ul style="list-style-type: none"> <li>• Anthony Payne</li> <li>• Phillip Robinson</li> <li>• Finance Business Partner</li> </ul> |
|                                 | 5.15  | Reflections on day one  |  |
|                                 | <b>Day 3 – 26 January 2023</b>  |   |  |
|                                 | 2pm   | Informal Session  | Chair  |
|                                 | 4pm   | Recommendations   | Chair  |
| Sources of Information/Evidence | <ul style="list-style-type: none"> <li>• Draft Budget Report</li> <li>• Medium Term Financial Strategy</li> <li>• Corporate Plan</li> <li>• Treasury Management Strategy</li> <li>• Capital Programme</li> <li>• Strategic Risk Register</li> </ul> <p>Additional sources of information may be requested by the Committee, where possible all requests will be made in advance of the scrutiny sessions.</p> |   |  |
| Consultation Exercises          | Scrutiny will consider any consultation exercises undertaken in relation to Budget setting.   |   |  |
| Witness/Expert Participation    | Cabinet Members and their nominated Officers.   |   |  |
| Site Visits                     | N/A   |   |  |

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| Resource Requirements | Met within existing resources. |
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| <b>Post Review</b>          |  |
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| Reporting Process           | The Select Committee will make recommendations directly to Cabinet.    |
| Anticipated Completion Date | 27 January 2023  |
| Draft Report Deadline       | 1 February 2023  |
| Meeting Frequency           | The select committee will hold a number of sessions across three days. |
| Dates of Meetings           | 24 / 25/ 26 January 2023.  |
| Further Information         |  |